

# MINUTES

## Parents & Friends Association Meeting Tuesday 14<sup>th</sup> March 2017

Meeting opened at 7.00pm with prayer #6.

### **PRESENT:**

Cassandra Lembo (President), Rebecca D'Andrea (Vice President), Kylie Debono (Secretary), Silvia Scriva (Treasurer), Sandra Palmer, Kelly Aliphon, Melissa Rechichi, Nadia Lake, Tam Puglisi, Ann-Marie Budworth, Amanda Kirkup, Genie McGrath, Nadia Campbell, Jessica Heketa, Natasha Du and Jim DiCarlo (Principal)

### **APOLOGIES:**

Holly Vecchio, Leah Webb and Claudine Panaiia

### **WELCOME:**

Warm welcome by President, Cassandra Lembo and introduction of PFFWA Liaison Officer, Theresa McDonnell.

Theresa discussed the following relating to PFFWA:

- Role of PFFWA.
- P&F committee governance and requirements.
- Advocate of Parent Rights.
- Service (offer support as required to school P&F groups).
- PFFWA advocates using the term "Friend Raising" over "fund raising".
- Upon request from the GSL P&F committee, class representative information will be sent by PFFWA at later date.

### **CONFIRMATION OF PREVIOUS MINUTES:**

It was resolved that the Minutes of the meeting of the Parent's and Friends Association held on the 08<sup>th</sup> November 2016 and 7<sup>th</sup> February 2017 be accepted as a true record of the meeting with the following correction:

- Correction to minutes 07<sup>th</sup> February 2017 – name Gabrielle Gate (spelling error in minutes)

**Moved:** Jessica Heketa

**Seconded:** Sandra Palmer

### **BUSINESS ARISING FROM PREVIOUS MINUTES:**

- Easter Colouring in Competition.
- No Change to number of Faction Point/s allocated to winners (Jim DiCarlo).
- Colouring Competition to be completed at home by students.

**Moved:** Jessica Heketa

**Seconded:** Nadia Campbell

### **PRESIDENTS REPORT:**

#### Sundowner

- 256 People (74 families) attended the Sundowner.
- Thank you for Tam Puglisi and Ann-Marie Budworth for organising and supervising Tug-o-war and all other activities.
- Fantastic community event with positive feedback from all who attended.

#### Bunnings Sausage Sizzle

- \$1360.46 Profit.
- Thank you to WA Retaining and NeoMet Engineering for your kind sponsorship of this event.
- Thank you to all volunteers.
- A motion was moved for a submission to Bunnings in Morley, Midland and Malaga to hold another Sausage Sizzle Fundraising event.  
**All present were in favour**

#### P&F Email Address

- New email address for P&F [gsl.pnf@gmail.com](mailto:gsl.pnf@gmail.com)

#### P&F Committee Nominee

- Following PFFWA discussions and general discussions, it was agreed that the P&F would call for nominations for the position of P&F Representative to attend the school board meetings. This item to be actioned by Cassandra Lembo.

**Moved:** Jessica Heketa

**Seconded:** Rebecca D'Andrea

### **CORRESPONDENCE:**

#### **In**

Boucher's – Special Charm, Heather Brae Fundraising, Portacom, Australian Fundraising, Classroom Cash, Crest Chocolate Fundraiser, Mr Showbag, Crazy Camel, Sipahh Fundraising Ventures, Fundraising Empire, School Fundraising, Unisite Group, Aluminium Seating Specialist, St John Ambulance, Dave Kelly (MP Bassendean), PFFWA (membership invoice, Social Media Guidelines and monthly newsletter), Stuffers Made By You and GSL Board (Treasurer) email.

**Out**

Bunnings Morley (Sales and Profit form)

**Moved:** Nadia Campbell

**Seconded:** Jessica Heketa

**TREASURERS REPORT:**

Report presented.

Bank balance as at 13/03/2017 \$11,400.30

**Incoming:**

- Graduation Bears, Float, Bunnings & Sundowner

**Outgoings:**

- Perth Bouncy Castle Hire, Float for Sundowner & Bunnings, Le Bons Bakery, Midland IGA, Reimbursement - R D'Andrea, K Debono, C Lembo (Sundowner & Bunnings), Reimbursement (K Long)

PFFWA – Invoice 3048 \$ 1,878 requires approval for payment (Affiliation Fee 2017)

**Moved:** Tam Puglisi

**Seconded:** Genie McGrath

**SCHOOL PRINCIPAL'S REPORT**

Presented and attached to the minutes.

**Moved:** Genie McGrath

**Second:** Silvia Scriva

**Entertainment Book**

- Clare Ford meeting Jessica Heketa on 21<sup>st</sup> March 2017.
- No launch date as yet.

**All in favour**

**GSL - Sporting Teams**

- Jim DiCarlo would like to see any Basketball, Netball and any other sporting teams affiliated with the school to use the GSL school name and logos.
- Results and fixtures to be presented to P&F and School for advertising.
- Jim would like to see the P&F offer some financial assistance where and when required.

**All in favour**

### **School Camp Out**

- Moved for a Father and Child/Children Camp Out on School Grounds
- Proposed area: the grassed area adjacent to the Nature Playground
- Indicative fees are \$20 per 'bay' inclusive of Sausage Sizzle (dinner) and breakfast (cereal/toast).
- Proposed date: Saturday, 29<sup>th</sup> April (2pm) till Sunday, 30<sup>th</sup> April (10am).

**All in favour**

### **Disco**

- Scheduled for 23<sup>rd</sup> June 2017.
- 2 sessions (as per previous times).
- \$2 per child and adults free.

**All in favour**

### **Ace Cinemas Midland**

- Moved to hold on all movie fundraising until term 3 or 4.
- Cassandra Lembo to contact Ace Cinemas to see what movies are available during term 3 and 4.

**All in favour**

### **Mother's High Tea**

- A new fundraising venture for the P&F submitted by Ann-Marie Budworth.
- Proposed Date: 21<sup>st</sup> May 2017.
- Venue: School Hall.
- Estimate running time of 2 to 2½ hours.
- \$25 price per ticket.
- A Pre-sale on tickets will be required to cover expenses.
- Try Bookings to be used for online bookings.
- Donations have been offered along with Fashion Parade from local business.

**All in favour**

### **Spare Change**

- Discussion of potential fundraiser collecting students spare change during the term.
- No movement on this fundraising until further notice.

**All in favour**

### **Obstacle-a-thon**

- Date: Wednesday, 24<sup>th</sup> May 2017.

**All in favour**

Tam Puglisi suggested alternate 'obstacles' could be utilised this year.

- a) Hire of Bouncy Obstacle Castle \$350 for full day.
- b) Colour Run – Unfavourable outcome due to expense and possible damage to school uniforms.

Agree to hold on the hire of Bouncy Castle and other obstacles until further notice from Jim DiCarlo. Jim to speak Rachel Cairney, PE Teacher regarding activities.

**All in favour**

### **Mother's Day Donations**

- Donations and Baskets available in Classrooms from Monday, 20<sup>th</sup> March 2017.
- Wrapping 8<sup>th</sup> May 2017.
- Stall 10<sup>th</sup> May 2017.
- \$2 per gift.
- Committee approved to spend up to \$750 in buying more gifts.

**All in favour**

### **Easter**

- Le Bon Bakery will sell Hot Cross Bun (fruit) for 45 cents each.
- Each Child to receive a Hot Cross Bun (paid for by the P&F).
- Forms to be provided to each child (family) for opt out (no bun).
- Kindy B to receive on Wednesday, 5<sup>th</sup> April 2017.
- Kindy W – Year 6 to receive on Thursday, 6<sup>th</sup> April 2017.
- Cassandra Lembo to advise Rebecca D'Andrea of amount for ordering a Le Bon Bakery.

**All in favour**

- Easter Egg for each child on last day of term raised and it was agreed that Cassandra Lembo is to liaise with Committee via email for approval. Cassandra to seek prices on Easter Eggs.

### **Fundraiser Proposals 2017**

- School Banner
  - a) Not required – the school has a banner.
- Activity Equipment (year 4, 5 & 6)
  - a) Hold until further notice from Jim DiCarlo.
- Outdoor School/Park Seat (ELC)
  - No - not necessary at this stage.
- Defibrillator
  - a) Kylie Debono to speak with Fr Al or Fr CJ regarding the Parish purchasing a Defibrillator as well as the P&F.
  - b) Approved for payment on \$2,250 for 1 Defibrillator and alarmed wall cabinet (school only).

**All in favour**

Any promotional advertising in the 2017 School Year will be for:

- Garden Beds (year 4, 5 & 6).
  
- Outdoor School/Park Benches
  - a) Hold on ordering benches until Committee has received more quotes.
  - b) Jim DiCarlo to advise of number of benches which may be required for year 4,5 & 6 area.

**All in favour**

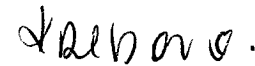
**General Business**

- Nil

**Next Meeting**

Tuesday, 9<sup>th</sup> May 2017 starting at 7pm  
The meeting closed at 9.32pm

  
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**President**

  
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**Secretary**