

**PARENTS & FRIENDS ASSOCIATION
ANNUAL GENERAL MEETING
MINUTES**

Tuesday, 26 November 2019

Venue: Good Shepherd Catholic School (GSL) School Hall

Attendance:

Aaron Debono
Adelina Kusabs

Amy Naylor

Angela Donisi

Anita Lombardi

Ann Cutler

Antonio D'Andrea

Bianca Cuticone

Caren Mahoney

Cassandra Lembo

Catherine Lucente

Chris Caridi

Connie Mezzatesta

Dan Millard

Elesia Pappas

Fran Atkinson

Genie McGrath

Gabrielle Causerano

Helen Lornie

Helen Millard

Helen Tomazin

Holly Vecchio

Iolanda Jennings

Janis Blake

Jenny Lazzaroni

Jenny Lord

Jess Farano

Jill Pearce

Jim DiCarlo

Joe Scriva

Kristen Pesce

Krystal Barlow

Kylie Debono

Laura Saelens

Leanne Barns

Lisa Dean

Lorena Princi

Luisa Panaia

Marija Muccilli

Melissa Ontal

Melissa Vidovich

Nadia Campbell

Nathan Barns

Nicole Sadler

Rebecca D'Andrea

Renee Butler

Sara Andacic

Shannon Tori

Silvia Scriva

Siobhan Darge

Siobhan Kelly

Stefania Musbah

Tracy Mellican

Vanessa Reedman

Wendy Pendulla

Apologies:

Sandra Palmer

Meeting Opened: 6.50pm

CONFIRMATION OF PREVIOUS MINUTES:

It was resolved that the Minutes of the Annual General Meeting of the Parent's & Friends Association held on Tuesday, 4 December 2018 be accepted as a true and correct with no amendments to previous minutes.

Moved: Holly Vecchio

Seconded: Marija Muccilli

BUSINESS ARISING FROM MINUTES:

There is no business arising from the previous AGM minutes

Moved: Silvia Scriva **Seconded:** Nathan Barns

TREASURER'S REPORT: Tabled by Silvia Scriva

S Scriva spoke to her report and advised that the P&F Levy had been increased for 2020 to \$80 per family.

\$36,660.10 - Opening Bank Balance as at 01st November 2018

\$23,879.53 - Closing Bank Balance as at 31st October 2019

It was resolved that the Treasurer's Report be accepted (attached).

MOVED: Cassandra Lembo **SECONDED:** Holly Vecchio

PRESIDENT'S REPORT: Tabled by Cassandra Lembo

It was resolved that the President's Report be accepted (attached).

MOVED: Holly Vecchio **SECONDED:** Genie McGrath

ELECTION OF OFFICE BEARERS 2020:

Committee

President	Rebecca D'Andrea
Vice President	Kylie Debono
Treasurer	Nadia Campbell
Secretary	Vacant

Committee

Genie McGrath	Sara Andacic
Holly Vecchio	Sandra Palmer
Jessica Heketa	Nicole Sadler
Cassandra Lembo	Tammy Williamson

There being no objections, the above candidates are therefore all ELECTED UNOPPOSED.

MOVED: Sara Andacic **SECONDED:** Holly Vecchio

Prior to the close of the meeting J Dicarlo wished to add his comments about the School's gifted and talented program. J Dicarlo thanked H Lornie for her hard work and input in providing the gifted and talented students with a program which challenges them and helps them to excel.

MEETING CLOSED: 7.02pm

**Good Shepherd Catholic School
Parents & Friends Association**

Statement of Income & Expenses
01/11/18 - 31/10/19

Income

Interest	\$ 37.17
P&F Levy	\$ 23,546.00
School Banking Commission	\$ 1,386.00
Disco - Nov 2018	\$ 1,310.60
Disco - Nov 2018 Smith Family Appeal	\$ 313.15
Graduation Bears - 2018 Class	\$ 580.00
Entertainemnt Book	\$ 364.00
Sundowner - Feb 2019	\$ -
Mothers Day Stall - May 2019	\$ 1,318.10
School Camp Out - Mar 2019	\$ 707.32
Fun-A-Thon - May 2019	\$ 5,291.35
Bunnings - May 2019	\$ 1,269.40
Disco - Jun 2019	\$ 1,402.35
Scholastic Book Fair - Aug 2019	\$ 2,336.00
Fathers Day Stall - Sep 2019	\$ 1,316.15
Movie Night - Sept 2019	\$ 803.20
Slow Flow Yoga Donation	\$ 571.55
Misc.	\$ 100.00
Total Income	\$ 42,652.34

Expenses

Disco - Nov 2018	\$ 1,053.01
Smith Family Appeal Donation	\$ 313.15
Graduation - 2018 Class	\$ 1,856.34
Sundowner - Feb 2019	\$ 1,769.26
Hot Cross Bun Day - Apr 2019	\$ 268.25
Mothers Day Stall - May 2019	\$ 1,069.20
School Camp Out - Mar 2019	\$ 485.13
Ride to School Day - Mar 2019	\$ 62.62
Fun-A-Thon - May 2019	\$ 526.90
Bunnings - May 2019	\$ 183.50
Disco - Jun 2019	\$ 1,141.46
Scholastic Book Fair - Aug 2019	\$ 2,369.80
Fathers Day Stall - Sep 2019	\$ 2,189.69
Movie Night - Sept 2019	\$ 453.68
Graduation - 2019 Class	\$ 346.00
Stock	\$ 336.87
Misc.	\$ 220.00
PFF WA Affiliation Fee	\$ 1,852.60
Ninja Playground contribution	\$ 25,000.00

Science Program	\$ 5,000.00
Music Program	\$ 3,635.45
ECE Program	\$ 5,300.00
Total Expenses	<u>\$ 55,432.91</u>

Net Income **\$(12,780.57)**

DRAFT

Good Shepherd Catholic School
Parents & Friends Association

Bank Reconciliation
01/11/18 - 31/10/19

<u>Opening balance 01/11/18</u>	\$ 36,660.10
Income	\$ 42,652.34
Expenses	\$ 55,432.91
<u>Closing Balance 31/10/19</u>	\$ 23,879.53
Bank statement balance as at 31/10/19	\$ 23,879.53
Diffs	\$ -

DRAFT

Good Shepherd Catholic School
Parents & Friends Association

Event Summary
01/11/18 - 31/10/19

Other Income

P&F Levy	\$	23,546.00	
School Banking Commission	\$	1,386.00	
Interest	\$	37.17	\$ 24,969.17

Fund Raising

Disco - Nov	\$	257.59	
Entertainment Book	\$	364.00	
Fun- A-Thon	\$	4,764.45	
Bunnings Sausage Sizzle	\$	1,085.90	
Disco - June	\$	260.89	
Movie Night	\$	349.52	
Slow Flow Yoga	\$	571.55	\$ 7,653.90

Friend Raising

Sundowner	\$	(1,769.26)	
School Camp Out	\$	222.19	
Hot Cross Bun Day	\$	(268.25)	
Mothers Day Stall	\$	248.90	
Scholastic Book Fair	\$	(33.80)	
Ride to School	\$	(62.62)	
Fathers Day Stall	\$	(873.54)	
Graduation - 2018	\$	(1,276.34)	
Graduation - 2019	\$	(346.00)	\$ (4,158.72)

Misc	\$	(220.00)	
Stock	\$	(336.87)	
PFF WA Affiliation Fee	\$	(1,852.60)	
Float	\$	100.00	\$ (2,309.47)

Contributions to the school in 2019:

Ninja Playground	\$	(25,000.00)	
Science Program	\$	(5,000.00)	
Music Program	\$	(3,635.45)	
ECE Program	\$	(5,300.00)	\$ (38,935.45)

\$ (12,780.57)

\$
(12,780.57)

\$
Dffs -

The President
Parents and Friends Association
Good Shepherd Catholic School

Dear President

Review of accounts for the year ended 31st October 2019 to be communicated to the Parents and Friends Association.

I am pleased to inform you that I have completed a review of the financial records of the year ended 31st October 2019, I would like to take this opportunity to provide a brief overview regarding the work that was performed and the finding of that work.

My responsibility in relation to the review was to form an express an opinion on the financial reports, which has been prepared by the P&F Treasurer.

I have found no issues to note in the reporting of the reviewed 2019 financials.

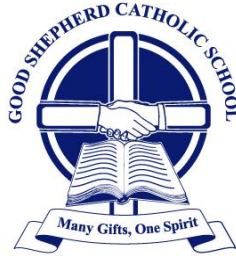
I am pleased to advise that as a result of my review, I can issue an unqualified opinion in regard to the financial statements.

I found that the account processes and financial report were acceptable, and I encountered no significant difficulties in the conduct of the review.

Yours Sincerely



Vida Carlino
Director Inspiration Source
24th November 2019



**GOOD SHEPHERD CATHOLIC SCHOOL
PARENTS & FRIENDS ASSOCIATION
ANNUAL GENERAL MEETING**

**26th November 2019
President Annual Report**

The Good Shepherd Parents and Friends Association continued to work together with our whole school community to provide a year filled with fun and excitement for our Children. The 2019 P&F Committee set out planning the events with our main focus and objective to engage and reach our community in our 3 key areas: Fundraising; FriendRaising; & School Community.

Over the last few years we have made great progress connecting with the whole school community. The introduction of our Facebook page was a game changer. The instant connection and feedback from the School Community has been vital in running a lot of our events. As well as assisting with parent reminders for school events which has been an added bonus. In the last 12 months alone, our Facebook members have increased by 33%.

To further enable the P&F to improve its connection with the whole school community a decision was made to introduce Year Group Representatives. We do feel this will be a wonderful addition to our school community and will enable us to continue to improve our FriendRaising and Fundraising campaigns whilst strengthening our connection with our whole school community. This is an ongoing project which the P&F are looking forward to seeing the benefits of.

The 2019 P&F Committee this year comprised of myself Cassandra Lembo (President) Rebecca D'Andrea (Vice President), Silvia Scriva (Treasurer), and Nicole Sadler (Secretary).

In addition, we have a wonderful group of committee members – Sara Andiac, Nadia Campbell, Genie McGrath, Sandra Palmer, Tam Puglisi (Facebook coordinator), & Holly Vecchio. Along with a long list of parent helpers that make each and every one of our events a true success. Their contributions have been invaluable and without their commitment we would not have achieved so much.

We started the year with a hive of excitement at our Annual Sundowner. This is the first Friendraising event for the year and boy was it busy. This year we had almost 450 people in attendance which is an amazing turn out. The bouncy castles and the numerous sporting activities continue to be a big hit with the children, big and small. It was wonderful to see so many new and existing families enjoying this evening together.

Our other friend raising events for 2019 include, Hot Cross buns at Easter for all the students, our mother's day and father's day stalls, our 2019 Movie night as well as numerous end of year functions for our Graduating Year 6 classes.

Our biggest fundraiser for the year is our annual Fun-a-thon which raised a staggering \$4,764. The kids had a blast with the addition of new obstacles which were made that much more entertaining with the music and our energetic sports teacher Mr B joining in. Along with this, we also had a very successful Bunnings Sausage Sizzle raising a total of \$1,085. This was even supported with a team of teachers who took on a session of cooking. Other Fundraising Events for 2019 included our 3rd School Camp Out, School Discos and Entertainment Books sales which are always a winner. This year committee member, Genie suggested running a Yoga class for both the school and public community. Genie generously gave up her time with the introduction of SlowFlow Yoga. This has been both a great community building event as well as all funds coming straight back to the school. Thanks to Genie for the great idea and giving up her time each week to run the classes.

The Scholastic Book Fair was held in August and was also very successful. We are hoping that our commission from the total sales will allow us to purchase the 2020 Lit Pro program. A highlight of the book fair for the last few years has been the storytime which we hold on the last day. Once again this drew a big crowd with children staying after school to hear some awesome stories all while enjoying popcorn & a drink. This year we had the added bonus of 2 wonderful readers Mrs Caridi & Mrs Tomazin. How lucky are our kids?

We continued to grow our school community projects with the introduction of school banking on a Wednesday morning for our Kindy classes, along with our Parish morning tea which was held in October this year. We also supported Mr B's Ride to School initiative this year by providing the students with breakfast snacks, thanks to the donation from the Chobani Yoghurt Company. We see all these events as vital connections to further develop our relationship between the school and the community.

2019 was a huge year for donations to the school. We have successfully contributed \$38,935 to fund various projects this year. Our main contribution has been two years in the making with the \$25,000 donation towards the New Ninja Playground. Our school is lucky to be one of the first schools nationally to have its very own Ninja course! Thanks Mr B.

In addition to the ninja playground, our other contributions have been \$5,000 towards the new equipment for the school's Science program, \$3,000 for our ever-expanding music program and \$5,300 for the Early Childhood classes new home corner furniture.

I look forward to seeing what amazing requests the P&F will have for 2020.

I would like to thank our Teachers for their ongoing help and support to the P&F through volunteering and attending events as well as the administrative support we receive from the school office. Most of all I would like to thank the 2019 P&F committee and the long list of volunteers for their dedication and support over the year.

On a personal note I would like to give special thanks to Silvia, Nicole & Rebecca as they step down from their Executive roles. All your time and effort has been greatly appreciated and I have thoroughly enjoyed our time together.

It is now time for me to finish up my role as P&F President and I take a moment to reflect on all the wonderful events that I have been privileged to be a part of over my time at our beautiful school. I have also discovered I am truly grateful to be a part of such an amazing community.

I hope when you look at the photos from the past years it brings back many happy memories and fills your heart with as much joy as mine.

Lastly I would like to congratulate the new P&F Executives and the 2020 Committee I looking forward to seeing you achieve bigger and better goals in 2020.

Thank you!

Cassandra Lembo
P&F President 2019